

REPORTED  
SPEECH  
*RECAP*



IF YOU HAVE A  
SENTENCE IN DIRECT  
SPEECH, TRY TO FOLLOW  
**THE 5 STEPS** TO PUT  
THE SENTENCE INTO  
REPORTED SPEECH....







1. Define the type of the sentence (**STATEMENT**, **QUESTION**, **COMMAND**).
2. What tense is used in the introductory sentence?
3. Do you have to change the person (pronoun)?
4. Do you have to backshift the tenses?
5. Do you have to change expressions of time and place?





DIRECT SPEECH	REPORTED SPEECH
SIMPLE FORMS	
SIMPLE PRESENT	SIMPLE PAST
SIMPLE PAST	PAST PERFECT
PRESENT PERFECT	
PAST PERFECT	
WILL / CAN	WOULD/ COULD
MUST	SHOULD /HAD TO







**DIRECT  
SPEECH**

**REPORTED  
SPEECH**

**PROGRESSIVE FORMS**

**AM/ARE/IS+V+ING**

**WAS/WERE + V+ING**

**WAS/ WERE +V+ ING**

**HAS BEEN+ V+ING**

**HAD BEEN + V+ING**

**HAD BEEN+  
V+ING**

**WILL BE+ V+ING**

**WOULD  
BE+V+ING**





DIRECT SPEECH	REPORTED SPEECH
THIS EVENING	THAT EVENING
TODAY	THAT DAY
THESE DAYS	THOSE DAYS
NOW	THEN
AGO	BEFORE
NEXT WEEK	THE FOLLOWING WEEK
TOMORROW	THE NEXT/FOLLOWING DAY
HERE	THERE







# STATEMENTS

- If you use a **STATEMENT** in Reported Speech, you may need :
  1. change the person,
  2. backshift of tenses,
  3. shifting of expressions of time/place
- **Direct Speech** → Susan: “*Mary works in an office.*”
- **Reported Speech** → Susan said (that) *Mary worked in an office.*







# Questions

- In Reported speech the QUESTION becomes a STATEMENT. MIND THE WORD ORDER:  
subject – verb
- Direct Speech → Susan: “*Does Mary work in an office?*”
- Reported Speech → Susan asked if/whether Mary worked in an office.







# COMMANDS

- FORM:

1. affirmative commands → to + infinitive
2. negative commands → not + to + infinitive

Direct Speech → Dad: "*Do your homework.*"

Reported Speech → Dad told me **to do** my homework.

Direct Speech → Teacher: "*Don't talk to your friend.*"

Reported Speech → The teacher told me **not to talk** to my friend.





If you have no  
questions, it's  
time to do your  
exercises





1. He said, "I like this song "  
→ He said
2. "Where is your sister?" she asked me.  
→ She asked me
3. "I don't speak Italian," she said.  
→ She said
4. "Say hello to Jim," they said.  
→ They asked me
5. "The film began at seven o'clock," he said.  
→ He said
6. "Don't play on the grass, boys," she said.  
→ She told the boys
7. "Where have you spent your money?" she asked him.  
→ She asked him
8. "I never make mistakes," he said.  
→ He said
9. "Does she know Robert?" he wanted to know.  
→ He wanted to know
10. "Don't try this at home," the stuntman told the audience.  
→ The stuntman advised the audience





1. "I was very tired," she said.

→ She said

2. "Be careful, Ben," she said.

→ She told Ben

3. "I will get myself a drink," she says.

→ She says

4. "Why haven't you phoned me?" he asked me.

→ He wondered

5. "I cannot drive them home," he said.

→ He said

6. "Peter, do you prefer tea or coffee?" she says.

→ She asks Peter

7. "Where did you spend your holidays last year?" she asked me.

→ She asked me

8. He said, "Don't go too far."

→ He advised her

9. "Have you been shopping?" he asked us.

→ He wanted to know

10. "Don't make so much noise," he says.

→ He asks us





"Where is my umbrella?" she asked.

→ She asked

"How are you?" Martin asked us.

→ Martin asked us

He asked, "Do I have to do it?"

→ He asked

"Where have you been?" the mother asked her daughter.

→ The mother asked her daughter

"Which dress do you like best?" she asked her boyfriend.

→ She asked her boyfriend

"What are they doing?" she asked.

→ She wanted to know

"Are you going to the cinema?" he asked me.

→ He wanted to know

The teacher asked, "Who speaks English?"

→ The teacher wanted to know

"How do you know that?" she asked me.

→ She asked me

"Has Caron talked to Kevin?" my friend asked me.

→ My friend asked me





REMEMBER, THERE ARE  
ONLY FEW DAYS TO  
YOUR FINAL TEST!

DO YOUR  
BEST!!

SEE U!

